



Achievement Awards Scheme



If you think you can, you can!



Sir Jack Petchey CBE

1925

Jack Petchey was born in East London

1947

Jack received a payment of just £37 when he left the Royal Navy

1948

His job told him he was “not management material”

1999

The Jack Petchey Foundation was founded

2020

Since 2000, over £133m given in grants



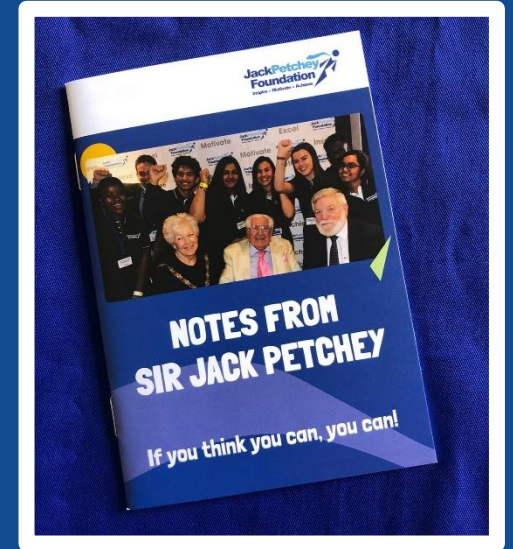
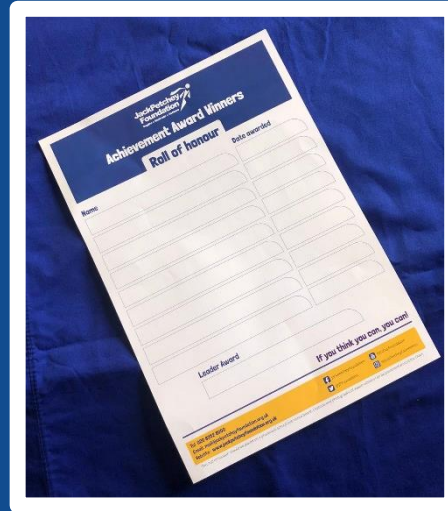
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**To date, 200,000 Achievement Awards
have been presented**

The scheme currently operates in over 1,600
groups and schools across London and Essex

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We provide you with fantastic materials, including:

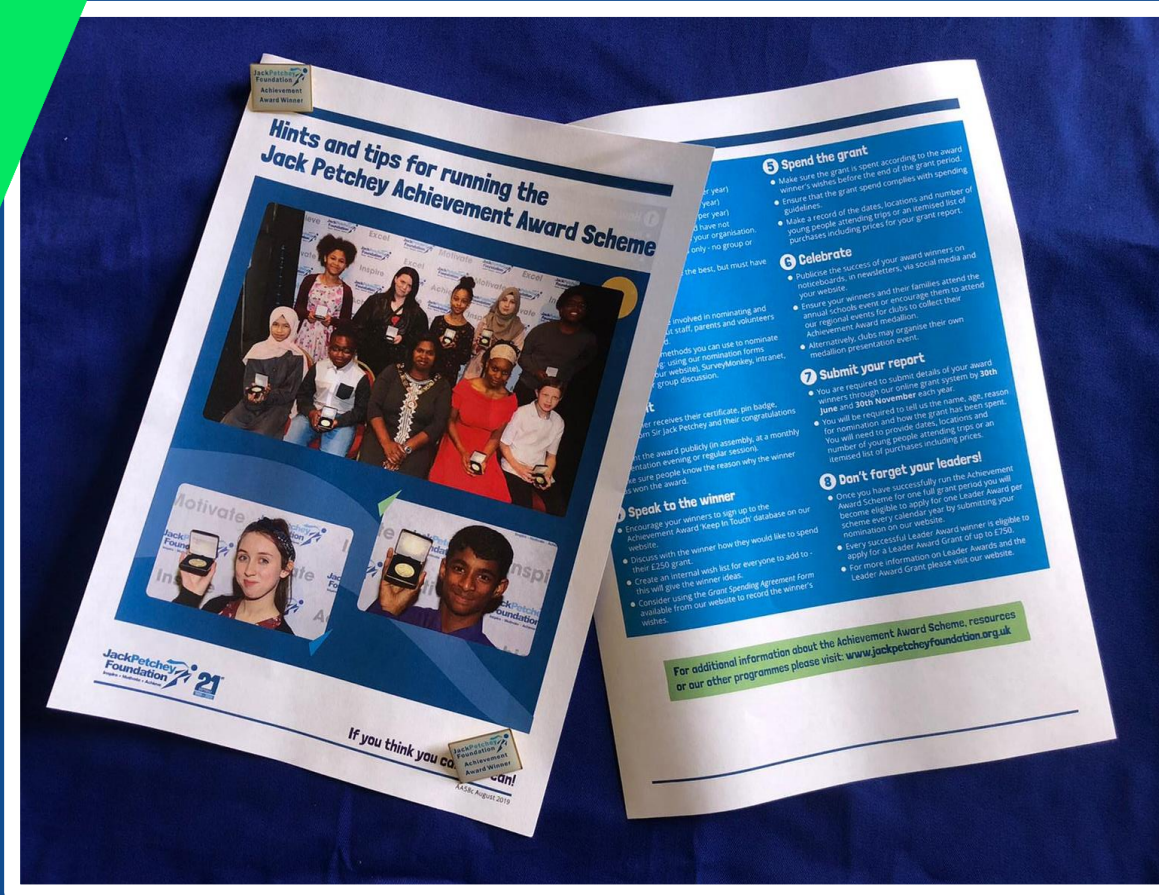
- Certificates
- Badges
- Congratulations Letter
- Notes from Sir Jack Petchey
- Info Pack

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How does it work?

We provide a handy
“Hints and Tips” guide
which includes:

1. How many awards?
2. Nominate
3. Present
4. Speak to the winner
5. Spend the grant
6. Celebrate
7. Submit your report
8. Don't forget your leaders!



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How many award winners will we nominate each year?

Scheme	Total winners per year	Total grant for the year	Grant period	Number of award winners	Money received per grant period	Report deadline
Bronze	3	£750	Jan - Jun	2	£500	30 Jun
			Sept - Nov	1	£250	30 Nov
Silver	6	£1500	Jan - Jun	4	£1000	30 Jun
			Sept - Nov	2	£500	30 Nov
Gold	9	£2250	Jan - Jun	6	£1500	30 Jun
			Sept - Nov	3	£750	30 Nov

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Who should win?

Remember – these awards are NOT about being the 'best', they are about 'doing your best'.

Use the awards to recognise those special young people in your organisation.



Perhaps those who are always:

Helping others, being a good role model, coping with adversity, doing community work, giving service within the community or maybe just trying really hard!

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Nominating and selecting a winner

Young people, staff and parents can nominate using nomination forms, or perhaps as part of a discussion.

Involve the young people in choosing the winner too! This could include a small group of previous winners.

Remember - nominees must be aged 11-25 and can only receive the award ONCE through your organisation.



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Presenting the award



Present the winner with their certificate, pin badge, congratulations letter and notes from Sir Jack in front of their peers, perhaps during a special session.

Make sure everyone knows why they have won!

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Spending the money

Create a “wish list” of items - this can include equipment, activities, trips out, hiring a specialist worker, a celebration event, training courses... be imaginative!

The winner decides how the £250 is spent - once the decision is made...SPEND IT!

The money must be used for the benefit of a group of young people, NOT for an individual, and CANNOT be spent on standard running costs.



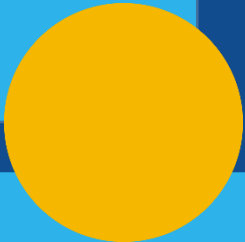
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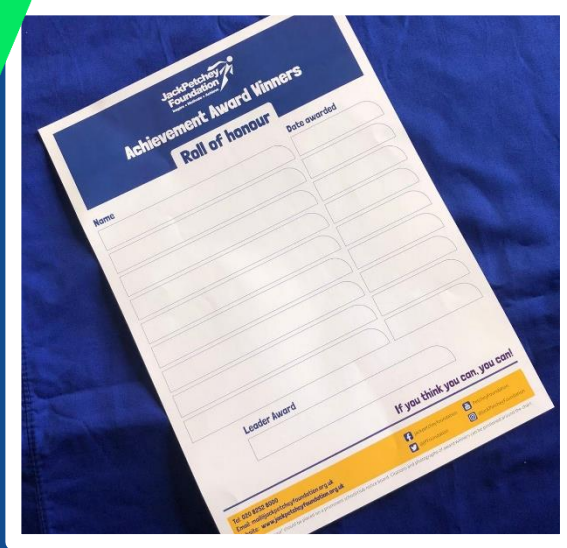
Do:

- Allow the award winner to decide how to spend their £250 grant
- Consult our Achievement Award spending guidelines document
- Spend the grant as soon as possible – ideally by the end of the grant period
- Ensure that the grant benefits as many young people aged 11-25 as possible
- Keep a record of the date of trips and attendance, or breakdown of any equipment purchased
- Keep receipts as you may be asked to supply these
- Allow a maximum of two award winners to combine their awards if they consent to do so

Do not:

- Spend the grant on everyday essential costs such as core equipment, regular staffing or usual expenses
 - Donate the grant to an external organisation or charity (however, you can use the grant to organise a fundraising project to generate funds for a recognised charity)
 - Repeatedly spend the grants on the same equipment or trips
 - Spend the grant on alcohol, tobacco or anything illicit
 - Bank awards for future use
- 

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Celebrating achievement

Publicise the success of your young people by including information about who won awards and why, and how, they spent the money.

Publicise winners on your notice board, in newsletters, on your website, and social media – we provide a “Roll of Honour” wall chart in your pack to help you do this.



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Recognising leaders

This is a great way to recognise that special adult. They could be staff, volunteer, parent, manager or other significant adult aged 21+.



Complete the simple online application form on our website. The winner will then qualify to apply for a Leader Award Grant to fund a project, equipment or trip of your choice up to the value of £750.



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Medallion presentations



All winners are entitled to attend a prestigious Regional (clubs) or Borough (schools) medallion event every year.

Our Events Team arrange these fantastic events with great entertainment and special guests - dates of these events are on our website

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Reporting back to us

Complete the simple 'online grant report' by:

30th June (Jan – Jun winners)

30th November (Sep – Nov winners)

Organisations that fail to submit the grant report on time may be withdrawn from the scheme for at least six months.

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For more information...

www.jackpetcheyfoundation.org.uk

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