* Arrive on time to class
* Take off coats and leave in designated space
* Sit down (teacher not to start until everyone is settled)
* Respond to ‘Good morning’ etc greeting
* When register is called, answer clearly
* ALL students to wear ID (teacher to check all individuals)
* All students have (as appropriate)
  + - Travel pass
    - Lunch money/packed lunch
    - Appropriate clothing for weather if working outside (teacher to check)
* Listen when teacher is talking
* Put all resources away towards lesson end (clear desk principle)
* At lesson end, students to straighten tables, push chairs underneath